

## ***General Services Division***

### ***Agency Mail***

The mission of Agency Mail is to provide effective and efficient mail service to as many governmental entities as possible.

- Serve all 46 counties in S.C.
- Drive 12 out-of-town night routes.
- Drive 4 in-town day routes.
- 903,128 miles driven statewide annually.
- Customer base is 598 out-of-town and 205 in the greater Columbia area. (Total 803)
- Cost savings to customers \$4,300,000.00
  - As compared to U. S. Postal Service.
- Volume of mail moved 1,454,710 lbs.
- Customer Satisfaction Rating - 4.4 out of a possible 5.
- Agency Mail offers all of our customers a 24-hour pick-up and delivery time frame for all mail.
- Agency Mail delivers time sensitive items such as payrolls, medications, lab samples and bio-hazardous material, etc.

### **RATES**

#### **Agency Mail Service**

1st class mail	\$1.10/lb (Approx. 10 letters)
4th class mail	\$.50/lb
1st class lab	\$1.10/lb

#### **U. S. Postal Service**

\$3.71/lb
\$4.49/lb
Do not carry

\*Agency Mail offers our customers costs savings far greater than our competitors, as shown by the above rates.